# SETTING UP TRANSLATION SERVICE FLIER

\* If you do not have Adobe Reader you will need to download it for free online: <a href="https://get.adobe.com/reader/">https://get.adobe.com/reader/</a>

**STEP 1:** Open this document in Adobe Reader.

**STEP 2:** On page 2, the legal Name of your franchise's Business Entity where indicated. Then edit in your entity or clinic's contact information including Name, phone number, email address and mailing address for the person who will handle correspondance for this service.

**STEP 3:** Review page 3 of your state language listing. If one of the 15 languages list no translation an editable text field has been placed in telling you to seek a local translator, who can translate the English version for you and assist you in finding a translation service to make arrangements with to be an available translator for that languaged. \*See footnote.

**STEP 4:** Once all edits have been made to this document, **SAVE A COPY** of this PDF file **before closing** it so that your changes will save. Print pages 2-3 for use in the clinic.

\*If Language Translation is missing on Page 3 of this PDF file, please flow in the translation for a missing local language over top of the text provided in the text editing field. The following should be translated by your local translator for this language:

Written in thier language: Language Name

Translate the following: Point to your language. An interpreter will be called. The interpreter is provided at no cost to you.

Please Note: Some foreign language fonts are not easily obtained and may use characters that will be difficult to obtain. Check with your local hospital to see how they have done this for their facility. It is possoble that your local translator may need to hand write the language translation on a label to place onto a missing language if shown on Page 3. As of 2016, all missing languages are indicated by the Federal Government to be spoken in the home and most often these language speakers (above the age of 5) are able to speak English if living in the US. It is possible that the language is used in speech only. If that is the case, have your front desk call a local translator for that language to assist over the phone with the patient if needed.



## NOTICE AND NON-DISCRIMINATION STATEMENT

### RapidHealth LLC

Business Entity Name (referred to "we" here after in this notice)

We comply with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. We do not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

#### We provide:

- Free aids and services to people with disabilities to communicate effectively with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats
- Free language services to people whose primary language is not English, such as:
  - Qualified interpreter services
  - Information written in other languages

## If you need these services, please notify clinic staff.

If you believe that we have failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with:

Name:Solherny Pangelinan Phone:832-650-0604

Email:spangelinan@afcurgentcare.com

Mailing Address:2402 Bay Area Boulevard STE M, Clear Lake TX 77058

You can file a grievance in person or by mail, fax, or email. If you need help filing grievances contact: The Compliance Office as given above.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue, SW, Room 509F, HHH Building, Washington, D.C. 20201. Phone: 1-800-368-1019, 800-537-7697 (TDD).

Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html.



## **TEXAS**

#### **ENGLISH**

Point to your language. An interpreter will be called. The interpreter is provided at no cost to you.

**Spanish** 

Español 🖘

Señale su idioma y llamaremos a un intérprete. El servicio es gratuito.

**Vietnamese** 

Tiếng Việt 🖘

Hãy chỉ vào ngôn ngữ của quý vị. Một thông dịch viên sẽ được gọi đến, quý vị sẽ không phải trả tiền cho thông dịch viên.

Korean

한국어 🐒

귀하께서 사용하는 언어를 지정하시면 해당 언어 통역 서비스를 무료로 제공해 드립니다.

Chinese

B

請指認您的語言,以便為 请指认您的语言,以便为 您提供免費的口譯服務。 您提供免费的口译服务。

Russian

Русский 🖘

Укажите язык, на котором вы говорите. Вам вызовут переводчика. Услуги переводчика предоставляются бесплатно.

اپنی زبان پر اشارہ کریں۔ ایک ترجمان کو بلاجائے گا۔ ترجمان کا انتظام آپ پر بغیر کسی خرچ کے کیا جائے گا۔

Farsi (Persian)

😭 فارسی

زبان مورد نظر خود را مشخص کنید. یک مترجم برای شما درخواست خواهد شد. مترجم بصورت رایگان در اختیار شما قرار می گیرد.

**Arabic** 

و عربی

أشر إلى لغتك. وسيتم الاتصال بمترجم فوري. كما سيتم إحضار المترجم الفوري مجانًا.

Hindi

हिंदी

TEN I

अपनी भाषा को इंगित करें। जिसके अनुसार आपके लिए दुभाषिया बुलाया जाएगा। आपके लिए इभाषिया की निशुल्क व्यवस्था की जाती है।

Gujarati

ગુજરાતી 😭

તમારી ભાષાનો ઉલ્લેખ કરો. દુભાષિયાને બોલાવી શકાશે. દુભાષિયાને બોલવવામાં તમારે ખર્ચ આપવો નહિ પડે.

**Tagalog** 

Tagalog 🖘

Ituro po ang inyong wika. Isang tagasalin ang ipagkakaloob nang libre sa inyo.

Laotian

ພາສາລາວ 🐒

ຊີ້ບອກພາສາທີ່ເຈົ້າເວົ້າໄດ້. ພວກເຮົາຈະຕິດຕໍ່ນາຍພາສາໃຫ້. ທ່ານບໍ່ຕ້ອງເສຍເງິນຄ່າແປໃຫ້ແກ່ນາຍແປພາສາ

**Japanese** 

日本語 🐒

あなたの話す言語を指してください。 無料で通訳サービスを提供します。

French

Français 🖘

Indiquez votre langue et nous appellerons un interprète. Le service est gratuit.

German

Deutsch 🐒

Zeigen Sie auf Ihre Sprache. Ein Dolmetscher wird angefordert. Der Dolmetscher ist für Sie kostenlos.